



## TOWN OF WEST HARTFORD

### AGENDA ITEM SUMMARY

**To:** Town Council

**From:** Matt Hart, Town Manager

**Date:** February 27, 2018

**CC:** Peter Privitera, Patrick Alair, Kimberly Boneham, Mark McGovern, Todd Dumais

**Subject:** Resolution Appropriating \$75,000 in the Fiscal Year 2017-2018 Budget of the General Fund for Preparation of the Town's Plan of Conservation and Development. (1363)

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**Background:** The Town of West Hartford is required by State Statute to update and adopt a Plan of Conservation and Development (POCD) at least once every ten years. The current POCD was prepared in 2008 and adopted in 2009. This resolution would authorize funds from the 2017/2018 contingency account of the General Fund budget for the preparation of the update to the POCD.

**Operational Impact:** N/A

**Financial Impact:** If approved, the \$75,000 in funds would cover the cost professional services needed to assist with the update of the POCD.

**Legal Review:** The Corporation Counsel's Office has reviewed and approved the form and legality of the proposed resolution.

**Project Schedule:** If approved, work on the POCD update would begin this spring.

**Recommendation:** Staff recommends that the Town Council approve the attached resolution which would allow for the transfer of \$75,000 to cover the cost of professional services needed to assist with the update of the POCD.

**Attachments:** See attached resolution

**A RESOLUTION APPROPRIATING \$75,000 IN THE FISCAL YEAR 2017-2018  
BUDGET OF THE GENERAL FUND FOR PREPARATION OF THE TOWN'S PLAN  
OF CONSERVATION AND DEVELOPMENT**

**WHEREAS**, the Town of West Hartford is required by State law to adopt a Plan of Conservation and Development at least once every ten years, and

**WHEREAS**, the estimated cost to prepare such document is approximately \$75,000, and

**WHEREAS**, said funds are available in the contingency account of the fiscal year 2017-2018 General Fund budget and the Town wishes to utilize these funds for this purpose,

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN COUNCIL OF THE TOWN OF WEST HARTFORD** hereby authorizes the appropriation of \$75,000 from the General Fund contingency account for the purpose of preparing the Town's Plan of Conservation and Development and amends the fiscal year 2017-2018 General Fund budget as follows:

Reduce appropriation:

01-911000-90000-4052	Contingency	\$75,000
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Increase appropriation:

01-300500-20305-2070	Professional Services	\$75,000
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Hart

2/27/2018